

Old Mission Peninsula Historical Society  
Executive Board Meeting Minutes  
8/20/20

Present: John Scarbrough, Christopher Rieser, Dan Francis, Tom Dalluge, Laura Johnson, and Steve Lewis.

1. Budget:

- a. Presently: \$550 in the black as a result of gifts and memberships.
- b. Need to pay Audio Tours for July and August = \$40 per month.
  1. May - Oct. \$40/mo
  2. Nov.- April \$20/mo
- c. Dean will get the number of calls going to Dougherty House phone tour so that the money is allocated properly.
- d. Budget Narrative was found to be helpful during the discussion. See attachment.
- e. Proposed Budget Discussed
  1. Total donations are estimated to be \$500.
- f. Expenses discussed.
  1. Honoraria will be less this year.
  2. AASLH subscription – Request that Peter Dougherty pay the \$95 annual membership.
  3. Discussed questions membership might come up re: D+O insurance.
  4. Don't make donations this year: Boy Scouts, Gazette, and MHA.
- g. Restricted Funds are full funded.
- h. Motion to accept budget and Narrative by Francis and second by Lewis ...Passed

2. Financial Controls

1. Discussed Redlined Internal Financial Controls Draft including recommended changes to (c) and (h).
  1. An executive summary will be prepared for presentation to membership along with the Financial Controls document.
  2. September- Discuss Financial Controls report document at membership meeting.
  3. October- Membership vote on the Financial Controls document.
  4. Motion to accept Financial Controls document made by Rieser, seconded by Lewis....passed.

3. Memorial Committee Name

1. After some discussion it was decided to name the Memorial Fund the Tribute Fund. Motion to accept made by Rieser and seconded by Lewis...passed.

4. Tree Committee

1. The budget was presented. A motion to accept with stipulation that stated expenses are not to exceed budgeted amounts by Francis and seconded by Rieser...passed.

5. Five Year Plan (narrow to 5-7 measurable objectives from brainstorming list found on the OMPHS website.

1. Discussed results of Board brainstorming session of July 2020.
2. Focus on #2- Programs
3. Use Survey Monkey to survey the membership. Make a list of what we have done and ask which five future items members wish to pursue. Dean will draft first pass of the Survey Monkey tool and bring back to Board.
4. Redo list for presentation to members.

Next general meeting will be September 3 @ 6 pm.

Respectfully submitted,

Karen and Chris Rieser  
Co-secretaries