

**OLD MISSION PENINSULA HISTORICAL SOCIETY
BY-LAWS**

As Approved April 2, 2009

CL - NAME

The name of this organization shall be OLD MISSION PENINSULA HISTORICAL SOCIETY.

CL II- PURPOSES

The purposes of this Society are the following:

- 1) To develop, foster, and encourage the collection of historical materials and promote historical consciousness concerning the Old Mission Peninsula,
- 2) To encourage and support the preservation of historic structures on the Old Mission Peninsula,
- 3) To explore the feasibility of establishing one or more historic districts on Old Mission Peninsula, and
- 4) To help and support the historic policy of Peninsula Township, as adopted.

CL III- MEMBERSHIP

The membership shall include all persons who have paid their annual dues for a membership period from June 1st to May 31st. Such members shall receive notice of regular monthly meetings, as well as the annual and special meetings, and shall be entitled to vote.

Dues may be changed by majority vote of the Society if deemed necessary and proper.

CL IV- BOARD OF DIRECTORS AND OFFICERS

The officers of the Society shall be elected by the membership at the annual meeting, and shall consist of president, vice-president, secretary, and treasurer. The Board of Directors shall consist of the four current officers and the immediate past president. They shall assist the president in the management of the Society in the intervals when meeting of the whole Society may not be feasible. The consent of three Board members shall be necessary for any Board action. The Board of Directors may make decisions at a meeting, by phone, or by e-mail. Any actions of the Board will be submitted to the membership of the Society at the next meeting of the Society.

All terms of office shall be for two years or until their successors are elected. To allow for staggered terms, the president and secretary shall be elected for two year terms in odd numbered years, and the vice-president and treasurer shall be elected for two year terms in even numbered years. Should a vacancy occur, the president, with the concurrence of the Board of Directors, shall appoint a person to complete the unexpired term.

CL V- DUTIES OF OFFICERS

- A. The president shall chair general meetings of the whole Society, appoint committee chairpersons, maintain Society's contractual obligations, and perform such other duties as may be required by the Society. The president shall be an ex officio member of all committees.
- B. The vice-president shall take over the duties of the president in his/her absence, and other duties as designated the Board of Directors. The vice-president shall also oversee all committee chairmen.
- C. The secretary, or an alternate, shall attend all meetings of the Society and shall record the proceedings. He/she shall notify the members of all meetings and shall perform such other duties as the Society shall from time to time prescribe. The secretary shall be a member of the Archives Committee.
- D. The treasurer shall be the financial officer, and shall receive and deposit in the bank all monies and an accurate account thereof. He/she shall make disbursements subject to the approval of the Society and shall make and submit written reports of the finances of the organization at all meetings. Membership approval or approval of the Board of Directors shall be required for all expenditures of two hundred fifty dollars (\$250) or more. At the end of his/her terms, he/she shall deliver to the successor all books, monies, and other property of the Society then in his/her possession.

The fiscal year of the Society shall be June 1st to May 31st.

ARTICLE VI- COMMITTEES

The president shall appoint the chairpersons of the following standing committees, with specified responsibilities, as soon as possible after the annual meeting:

- A. Log Cabin- maintenance of the Hessler Log House; organize Log Cabin Day.
- B. Membership- maintain accurate membership list; outreach for new members.
- C. Archives- maintain and catalog papers of the Society as well as other historical documents that come into the possession of the Society
- D. Program- plan programs for regular meeting, or special events

These chairpersons shall regularly report to the membership of their activities. The president shall appoint special committees, or new standing committees as required, and a nominating committee two months prior to the anticipated election.

ARTICLE VII- MEMBERSHIP MEETINGS

EXCEPT FOR JULY AND AUGUST. 10/2013

Meetings shall be held the first Thursday of each month ~~all year round~~. The June meeting shall be the annual meeting. Meetings shall be open to the public, but voting shall be restricted to members.

The president or Board of Directors may call a special meeting as necessary, with the due notice written or electronic, sent not less than seven (7) days in advance of the special meeting except in extreme emergency.

Fifteen percent of the paid membership shall constitute a quorum at any meeting. A majority vote of those present will be necessary to pass any issue being voted upon.

TICLE VIII- AMENDMENTS

These by-laws may be amended by a majority vote after being presented in writing to the membership. The vote shall be taken after a meeting at which the proposed amendment has been discussed.

MEMBERSHIP BY-LAW APPENDUM

Resolved that Old Mission Peninsula Historical Society annual dues, for the period June 1st through May 31st, are the first Thursday of June. The names of members who have not paid dues for the current year, by the following date 31st, will be removed from the mailing list and will therefore not receive copies of minutes or newsletters. Notice of cancellation of membership will be at the top of the minutes when they are mailed out in December.

COMMITTEE STRUCTURE

- Archives
- Historian
- Hospitality- Annual Dinner
- Hospitality- Monthly Meeting
- Log Cabin Day
- Log Cabin Maintenance
- Membership
- Newsletter/Website
- Nominating
- Program
- Publicity
- Tree Committee